YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution   ANCHALCOLLEGE PADAMPUR

- Name of the Head of the institution   SRI LALIT MOHAN PANDA

- Designation   PRINCIPAL

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   06683223424

- Mobile No: 7077700277

- Registered e-mail   acpprincipal3@gmail.com

- Alternate e-mail   lalitmpanda1965@gmail.com

- Address   AT - PADAMPUR PO - RAJBORASAMBAR

- City/Town   BARGARH

- State/UT   ODISHA

- Pin Code   768036

2.Institutional status

- Affiliated / Constitution Colleges   SAMBALPUR UNIVERSITY

- Type of Institution   Co-education

- Location   Rural

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University   **SAMBALPUR UNIVERSITY**

- Name of the IQAC Coordinator   **SRI NABAKRISHNA MISHRA**

- Phone No.   **066832223424**

- Alternate phone No.

- Mobile   **9437403294**

- IQAC e-mail address   **iqacanchalcollege2014@gmail.com**

- Alternate e-mail address   **nabakrishnamishra31@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://anchalcollege.org.in/iqac.html

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://anchalcollege.org.in/collegecalendar.html

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**73.70**	**2006**	**02/02/2006**	**01/02/2011**
Cycle 2	**B**	**2.21**	**2016**	**16/12/2016**	**15/12/2021**
Cycle 3	**B+**	**2.71**	**2022**	**27/12/2022**	**26/12/2027**

6.Date of Establishment of IQAC   **01/07/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Organising Institutional level Sports and Cultural Activities Competition	HE Department	Nov 2023	25000
Institutional	IYDP Programme	HE Department	Nov 2023	600000
Institutional	RRC Activites	YRC	Nov 2023	8000
Institutional	Nua-O Literary Competition	HE Department	Jan 2024	200000
Institutional	Construction of Multipurpose Hall over Existing Conference Hall	HE Department	Feb 2024	937500
Institutional	Establishment of Self Defence Club	HE Department	Feb 2024	50000
Institutional	Organisation of National Seminar	Mahanadi Coalfield Limited	May 2024	30000
Institutional	Second year seed Fund Grant under OURIIP-2022	OSHEC	May 2024	114216

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Construction of Indoor stadium is completed

Maintenance and beautification of College garden

Installation of free WiFi for Students throughout the college campus

Installation of CCTV around the campus

Construction of Bus Stops for college students both side is under progress

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To encourage each department to organise seminars, workshops and field study.	Departmental seminars organised.
To organise a National Seminar on New Education Policy 2020	National Seminar on New Eduation Policy 2020 organised and successfully completed.
To furnish the new conference hall with AC.	Five numbers of AC installed in new Conference Hall.
To cover a wider area of the institution with CCTV Survillance.	24 new CCTV IP camera installed around the campus.
To initiate opening of Computer Science Honours and to procure adequate no of books for the department.	Computer Science Honours opened and students took admission from the session 2023-24 and 206 nos of book purchased.
To install additional smart class rooms	6 additional smart class room ready for use
To make additional provision of Cold Drinking Water to meet the growing no. of students	2 nos of additional drinking water facility availed to meet the need of students.
To procure upgraded photocopier machine to meet the emerging needs.	2 nos of new photocopier machine purchased.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	16/12/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
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- Name of the statutory body

Name	Date of meeting(s)
IQAC	16/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	05/04/2024

15. Multidisciplinary / interdisciplinary

Being a multidisciplinary college with enough land available for expansion, it can grow into a large multidisciplinary HEI. The college runs Bachelor of Arts (English, Odia, History, Political Science, Education, Economics, Philosophy), Science (Botany, Chemistry, Math, Physics, Zoology) and Commerce streams. Online Learning Platforms like SWAYAM can be supplemented for remote learning of subjects not available in the college. The institution is planning to open Integrated Teacher Education Programme (ITEP) under the department of Education as multidisciplinary/interdisciplinary courses are being run in the college. The institution will also take essential steps for conducting interdisciplinary research/projects at undergraduate level. We are also planning to organize national and international interdisciplinary seminars on emerging issues.

16. Academic bank of credits (ABC):

The college runs a certificate course, more certificate and diploma courses are to be run in near future. We are encouraging our students to get enrolled in online courses offered by SWAYAM, which will add credits to academic bank of students. We are planning to run some online short-term courses on Life Skills, Human Nutrition, Communication Skills, Personality Development etc. which will add to the academic bank of students.

17. Skill development:

The college runs Bachelor programme in Arts, Science and Commerce streams. So for the skill development of students we are planning to run Spoken English course to develop communication skills of students. In science stream also, we are planning to encourage dryland farming and food processing (horticulture). We are also planning for value-added courses for skill development of students. We are planning to organize community involvement programme in the college for developing awareness and skills of students regarding the use of technology as a means of earning for livelihood, which will make them self-employed in future. Proper planning is to be made in the college for developing choices of students for vocational trades, preferably need-based and area specific.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Students of the college are taught by using Indian languages. There is place of teaching culture in the curriculum of

undergraduate course. The college encourages students for performing arts. Gandhamardhana hill is nearer to the college campus, so we are planning to run some online courses by inviting experts of Ayurveda for the integration of Indian Knowledge system. We are planning to organise national and international seminars on crosscultural issues in Indian context.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At the undergraduate level common CBCS syllabus followed by the college depicts learning outcomes for each paper. In this regard, the college emphasizes assessment of student learning based on the learning outcomes of the paper. Continuous assessment of student progress is done both in online and offline mode as per the learning outcomes. Question banks are prepared in each department of the college focusing on the learning outcomes. Efforts are being taken to accomplish the learning objectives and promoting outcome-based education.

20.Distance education/online education:

Our college is the study centre of Indira Gandhi National Open University and Odisha State Open University. Rajborasambar region is known to be economically underdeveloped region in Odisha, so it has been noticed that most of the girl students prefer for higher study in distance mode. Recently UG and PG semester examinations of Odisha State Open University were held in the college, where about 500 students appeared, out of which most of them were girls. So, there is a scope to run distance education programme in the college. Therefore, we are planning to run some certificate and diploma courses through distance education and online education for the benefits of the students, gradually we will plan for offering UG and PG courses in distance mode. Credits earned from Distance / Online courses organized by UGC will add to the credit banks of students.

Extended Profile

1.Programme

1.1   **14**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1252**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **221**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **380**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **58**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **54**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**14**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1252**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**221**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**380**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**58**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**54**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**31**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**833.05835**
4.3 Total number of computers on campus for academic purposes	**67**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of the academic session, academic calendar is prepared by IQAC in consultation with Heads of the Departments. Lesson plans are prepared and maintained by each faculty of the college as per the course allotted to them. Further, progress register recording daily academic progress is maintained in respect of each department. Both the progress registers and lesson plans are counter signed and reviewed by the principal at the end of the month. Internal academic audit is carried out by the Academic Bursar with a view to monitoring the academic quality of the institution. Meetings of HODs are regularly held to take stock of the academic progress and ambiance of the college.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to the academic calendar prepared at the beginning of the session in accordance with the guidelines prescribed by the Department of Higher Education of the State Govt. and UGC. The calendar includes the schedule of various semester exams besides curricular and extra-curricular activities.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college the institution has no autonomy to introduce new courses. However, the present syllabus integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Moreover, faculty members contribute in this regard in the curriculum designing as members of Board of Studies. Seminars on relevant issues are organized. Environmental Studies involving environmental issues, sustainability and disaster management has been a component of the syllabus for all the streams. Ethics and Values has been incorporated as a course component into the syllabus for all streams in every semester by the university.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

480

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://docs.google.com/forms/d/1VhlVvlvtoH22YLQA6k9u8i9aipoVIke1WQ6wpm1HLEo/edit#responses

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

488

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

182

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Through proctorial system and class room tests the learning levels are assessed. Besides academic progress, the strengths and weaknesses of students are maintained by their respective proctors who guide them to improve their performance. Seminars and tutorials are organized to bridge the gap between advanced learners and slow learners. IQAC of the college has designed a proctorial register unique to the institution, in which academic record of the student is continuously maintained and monitored by the proctor. It helps to identify the learning level of the student for necessary follow up action. The follow up action necessary for the student is discussed and decided by the faculties of the respective Honours department. Doubt clearing classes were held by all departments for slow learners.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1252	**53**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods adopted by the college include identification of slow learners, conduct of tutorials and proctorial claasses and facilitating access to study materials. Seminars are conducted to facilitate participative learning. Through classroom tests, necessary feedbacks are provided by teachers to improve their performance. Need-based field studies, laboratory works and project works are conducted for enhancing learning experience of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools were used by teachers for effective teachinglearning process. Smart classroom is used for effective teaching learning process.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

53

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	*View File*
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	*View File*
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

715

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has formed an examination cell consisting of five teachers and one non-teaching staff. The cell centrally conducts the internal assessment. Preparation of question paper, evaluation of answer scripts, timely conduct of exam, publication of results and uploading of the marks etc. are effectively monitored with the involvement of senior faculties of each teaching department under the guidance of Heads of the department. The grievances of students related to internal examination is forwarded by the teaching departments to the Principal which are cosidered for redressal. Separate examination is conducted for students remaining absent in the internal examination on genuine grounds. On the whole, the mechanism of institutional assessment is transparent and error-free.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examination related grievances are dealt with promptly. The HODs and examination cell are instructed to conduct special examinations whereever necessary and take up follow up measures, specially for such students who are deputed to the university or other universities representing either the college or university in the inter-college or inter-university sports and games, NCC as well as literary and cultural meet. Besides, due consideration for holding special examinations is made for

students who fail to appear their internal examinations on genuine medical ground. As per the University Guidelines students who fail to appear in the Internal examination are allowed one more chance. However, there is no provision to reappear for Improvement. On the whole, the college follows an effective mechanism in this regard. Hence, it is transparent, time-bound and efficient.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As an affiliated college the institution has no autonomy in designing course curriculum. The learning outcomes, programme outcomes and course outcomes are stated in the syllabus prescribed by Sambalpur University and displayed in the website. All the teachers are aware of course outcomes and they communicate these to their students during the introductory classes. Programme outcomes are also shared to the students during the induction programme at the beginning of the session. To bring uniformity Odisha State Higher Education Council set up by the state Govt. has designed and implemented the state model syllabus for all the UG programmes under CBCS. The Programme Outcome is commuicated to the students during Induction Programme whereas Course Outcomes are discussed in the welcome meeting organized by the Honours departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes and course outcomes are time to time reviewed in the meetings of the staff council, HODs and IQAC through academic performance of the students and through interaction with the students in tutorial and proctorial classes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

185

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1VhlVv1vtoH22YLQA6k9u8i9aipoVIke1WQ6wpm1HLEo/edit#responses

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.24

File Description	Documents
Any additional information	[View File]
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File]

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	[View File]
Any additional information	[View File]
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File]
List of workshops/seminars during last 5 years (Data Template)	[View File]

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Numerous extension activities were being carried out by the NSS, NCC and YRC wings of the college in order to instill in the students a sense of social responsibility and to gain direct knowledge about the challenges faced by the communities. The NSS wings of the college have adopted 03 (Three) peripheral villages, namely, Singhanpur, Barikel and Charpali wherein they conduct survey and awareness camps every year. The activities of the volunteers in community development have been highly appreciated by the villagers. Organization of Voluntary Blood Donation camp by YRC unit is a regular event of the college. In appreciaton of this the college has been awarded by the State

Blood Transfusion Council of Govt. of Odisha. The students and staff of the college take up plantation work in the college premises and create awareness for plantation by distribution of free saplings in the community in the month of July every year. In addition to this, the NCC, NSS and YRC wings of the college have carried out activities such as cleaning of community pond, cleaning of premises of Subdivisional Hospital, Road safety awareness, awareness on drug abuse and plastic hazards, AIDS awareness etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7168

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To cater the needs of the students the college has 31 classrooms, 8 science laboratories, one computer laboratory equipped with 39 no. of computers, one research laboratory, 7 smart class rooms, one seminar hall, library with reading rooms, playground, two hostels each for boys and girls, staff common room, boys' common room, girls' common room with toilets and drinking water facilities, one canteen, botanical garden and WiFi system for e-learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution covers an area of 27.4 acres of land which includes a playground measuring an area of 4.5 acres. Sports and games are regularly held on the playground since the establishment of the college. Adequate facilities exist for both indoor and outdoor games and sports activities. Inside the

college campus there is a badminton court and a volley ball court. Boys' common room and girls' common room are used for indoor games while the playground is used for outdoor games. Besides, there are two drama pendals for holding cultural programmes and dramatic activities. The Govt. of Odisha has been pleased to construct an Indoor Stadium over the college land with the facilities for badminton, table tennis, gymnasium and yoga. At present the construction of the indoor stadium has been completed and being used by the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

833.05835

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Every year the college library is enriched with new books which include text books as well as reference books. At present the library houses 32181 no of text books, 1617 no of reference books and 13 no of periodic journals. The library has been equipped with the digital platform e-Granthalaya developed by NIC, Govt. of India.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.62724

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The operating system, application software and anti-virus software of the computers are updated time to time.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.43919

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance of physical, academic and support facilities is headed by one of the senior staff members of the concerned department who is responsible for the overall maintenance, stock keeping and proper utilization of the facilities. However, each department has a committee headed by the principal to decide on purchase, procurement and other policy matters. The committees

sit normally at the beginning of the session to discuss the
activities of the support facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1805

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

560

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

560

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

63

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

81

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a students' union which is constituted by nominated students' representatives. The executive body of the students' union consists of President, Vice-president, General Secretary, Asst. General Secretary and class representatives. Besides the union, other associations / societies such as Athletic Association, Dramatic Association, Odia Sahitya Sansad, English society, Science society, Commerce society, Students' Common Room, Day Scholar Association etc. have their nominated secretaries and representatives. One student member is also nominated to the IQAC executive committee of the college. Each department has seminar secretary who plays a lead role in coordination and conduct of seminar activities of the department. These students' representatives not only participate and execute their duties and responsibility in the functioning of the college but also contribute significantly in the democratic process. In this process they learn democratic values and leadership qualities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

950

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt of Odisha launched a digital platfom "Mo College" to connect the alumni with their alma mater. The alumni of the institution register themselves digitally and the list of registered alumni is available in the portal. Noted Alumni from India and abroad often visit the college to interact with the students, to share their expertise and success stories and for career counselling.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institutional mission i.e. Promotion of Higher Education in the socio-economically backward sub- division has been the prime goal of the Governing Body of the College since its inception. The college has a traditional practice of participative management. The Principal acts as the ex-officio Secretary of the GB. Besides the GB is represented by two senior faculty members including one woman and one member of the non-teaching staff. The GB of the college takes major decisions such as infrastructural development, introduction of new courses, appointment of adhoc employees, finalization of fee structure for the smooth management of the college. The day-to-day activities of the college is managed by the Principal through the Heads of the Departments and various sub-committees such as admission, examination, construction, purchase, residential committee etc. The members of the sub-committees are nominated by the Principal at the beginning of the academic session. For the realization of the mission of the institution, the GB, the Principal and the staff members work together as a team. The staff council comprising all the faculties meets periodically and takes decisions relating to academic matters. The Governing Body has decided to keep the fee amount collected from the students as low as possible in order to provide access to higher education to all sections of the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the practice of decentralization and participative management under the leadership of the principal since its inception. Several committees are formed for the successful execution of the strategies and activities under the supervision of a Steering Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The proctorial system is successfully implemented with a view to monitor the academic progress of the student. It makes provision for face to face interaction between student and proctor. It is an integrated system of mentoring, counselling and grievance redressal with focus on regular monitoring of the progress of the students taking into account their strength and weaknesses. Besides the academic progress, their socio-economic condition is also recorded for reference.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

"Just and Proper Management of the College" has been a part of the vision of the institution since its inception. The institution also believes in decentralization and participative management. The college follows bottom-to-top approach for implementation of plans and proposals. The different committees initiate the planning which is put forth by the ex-officio Secretary-cum-Principal before the managing committee for approval. The institution strictly adheres to the guidelines of Sambalpur University, UGC and the Department of Higher Education, Govt. of Odisha with regard to appointment and service rules. The smooth functioning of the institution without any blemishes for the last 59 years is a testimony to the effective and efficient administrative set up of the college.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Most of the members of the teaching and non-teaching staff are paid their salary and other allowances by the state govt. and they avail various welfare schemes as applicable to state govt. employees such as pension scheme, group insurance scheme, gratuity, payment towards obsequies, study leave, maternity leave etc. However, other employees appointed by the GB avail of various welfare schemes such as Festival advance, EPF contribution by the management and residential facility. The Staff Association also takes up various welfare measures for both the teaching and non-teaching employees of the college. Wherever needed financial aid is provided for medical treatment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows Performance appraisal system for teaching and non-teaching staff as per the guidelines of the Govt. Each employee furnishes the relevant information in the

prescribed format (Performance Appraisal Report (PAR)) at the end of the each academic session. The Principal-cum-Secretary GB acts as the reporting officer and submits the PAR to the counter signing officer with his comments and transmits to the Government. In case of any adverse remarks by the reporting / countersigning officer the same is communicated to the concerned employee for compliance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At the end of every financial year, financial transactions are audited by the external auditors appointed by the govt. The objections raised by the auditors are complied with before the Local Fund Audit. The routine- internal audit is conducted by the Accounts Bursar appointed by the Principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.89

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Non-Govt. Aided College, the salary component of the staff is received from the state govt in the form of Grant-inAid. For the purpose of institutional development the institution generates funds mainly from the students in the form of development fees. However, the managing committee has decided to keep the development fees affordable for all considering the socio-economic condition of the region. Therefore, the institution attemps to generate funds from external sources for infrastructure development. The college has received grants from RUSA, WODC, MP LAD, MLA LAD and State Govt. during the last five years. Alumni contribution also forms a part for organization of major functions and events. Annual budget is prepared at the beginning of the financial year keeping in view with the optimal utilization of funds and it is approved by the Governing Body. Various committees such as purchase committee, construction committee, library committee constituted by the college scrutinize and recommend the purchase of articles. Internal Audit of accounts is done every year by a committee constituted by the Principal. Routine yearly external audit is carried out by the Chartered Accountants appointed by the Govt.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As a result of IQAC initiatives, proctorial system introduced in 2018 has been successfully implemented and institutionalised. It aims at face to face interaction between student and proctor. It is an integrated system of mentoring and counselling which focuses on regular monitoring of the progress of the students taking into account their strength and weaknesses. Besides the academic progress, their socio-economic background is also recorded for reference. IQAC meetings are held periodically to effectively chalk out quality assurance strategies. Due to the pandemic situation online classes were held and Wi-Fi facility was made available to the teachers to facilitate teaching learning process. Future plan of action is also chalked out keeping in view the emerging needs of the college. The institution has the tradition of felicitating talented students, alumni, noted personalities of the region in recognition of their outstanding achievements in various fields such as literature, culture and performing art, sports and games, agriculture, health, education and environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching Learning process and learning outcomes are reviewed by IQAC. Appropriate measures are taken for improvement of various activities. The incremental improvement in students' performance is recorded in a register designed by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. The second women's hostel inside the college campus is made functional with an intake capacity of 60.

2. Round the clock water supply is ensured in the common room of girls.

3. Girls are encouraged to participate in curricular and extracurricular activities. Their considerably larger participation in literary, cultural and sports activities is an indication of gender equity.

4. Self-defence for girls is conducted.

5. 21 SW cadets are enrolled for NCC training.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment   **C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college doesn't generate any toxic waste detrimental to the environment. The major waste generated in the college are organic in nature. Biocomposting of organic solid waste is done for producing manure for use in the college garden. E-waste is handed over to the NAC as the institution has no means of its own for disposal of the same.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities   **C. Any 2 of the above**

available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution promotes congenial inclusive environment as students belonging to different religious communities and socio-economic strata peacefully participate in academic curricular and extra curricular activities. There is no discrimination of

any kind on communal or socio-economic basis. The NCC Unit of the college works for the promotion of its motto "Unity and Discipline".

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes up several activities to inculcate values in the students to be responsible citizens. Various days of national importance such as National Youth Day, Republic Day, Independence Day, National Voters Day, World AIDS Day, National Mathematics Day etc. are observed with the objective of instilling in the students a sense of patriotism to be responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national and international commemorative days and festivals such as independence day, republic day, national voters day, world AIDS day and Vanamahotsava etc.Events such as voluntary blood donation and plantation, AIDS awareness, NSS, NCC, YRC activities are organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1 Title - EXAMINATION MANAGEMENT The objective is to monitor students' progress and to develop the spirit of self-confidence. Smooth and fair conduct of examinations is a unique practice of this institution which occupies a coveted place in the academic map of the state. This college has been chosen as nodal centre for holding examinations, evaluation and for deputing squad and observers to supervise conduct of University examination. Preference for admission into the college indicates the success of this institution. The college

encounters problem due to the neibouring colleges which resort to unfair means.

Best Practice - 2 Title - MAINTENANCE OF GREEN AND ECOFRIENDLY CAMPUS To realize the importance of eco-friendly environment and sensitise the people about a congenial environment conducive to learning. Urban plantation has been taken up effectively. A mango orchard has been developed. The college garden enriched with some medicinal herbs and plants indigenous to Gandhamardan range is maintained. Bio composting of organic solid waste is done for producing manure for use in the college garden.

The college has been awarded as the best performing educational institution for outstanding performance in plantation and afforestation. Resource crunch in fencing and watch and ward is matter of concern.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has succeeded in its vision of promoting the cause of higher education in a socio-economically backward region of the state. It has earned name and fame for its disciplined academic ambiance and fair examination system and there by it has become one of the most coveted colleges of western Odisha. Anchal College, Padampur is a Brand-name in Sambalpur University.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of the academic session, academic calendar is prepared by IQAC in consultation with Heads of the Departments. Lesson plans are prepared and maintained by each faculty of the college as per the course allotted to them. Further, progress register recording daily academic progress is maintained in respect of each department. Both the progress registers and lesson plans are counter signed and reviewed by the principal at the end of the month. Internal academic audit is carried out by the Academic Bursar with a view to monitoring the academic quality of the institution. Meetings of HODs are regularly held to take stock of the academic progress and ambiance of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to the academic calendar prepared at the beginning of the session in accordance with the guidelines prescribed by the Department of Higher Education of the State Govt. and UGC. The calendar includes the schedule of various semester exams besides curricular and extra-curricular activities.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution	**A. All of the above**

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college the institution has no autonomy to introduce new courses. However, the present syllabus integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Moreover, faculty members contribute in this regard in the curriculum designing as members of Board of Studies. Seminars on relevant issues are organized. Environmental Studies involving environmental issues, sustainability and disaster management has been a component of the syllabus for all the streams. Ethics and Values has been incorporated as a course component into the syllabus for all streams in every semester by the university.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

480

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://docs.google.com/forms/d/1VhlVv1vtoH22YLQA6k9u8i9aipoVIke1WQ6wpm1HLEo/edit#responses

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

488

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

182

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Through proctorial system and class room tests the learning levels are assessed. Besides academic progress, the strengths and weaknesses of students are maintained by their respective proctors who guide them to improve their performance. Seminars and tutorials are organized to bridge the gap between advanced learners and slow learners. IQAC of the college has designed a proctorial register unique to the institution, in which academic record of the student is continuously maintained and monitored by the proctor. It helps to identify the learning level of the student for necessary follow up action. The follow up action necessary for the student is discussed and decided by the faculties of the respective Honours department. Doubt clearing classes were held by all departments for slow learners.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1252	**53**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods adopted by the college include identification of slow learners, conduct of tutorials and proctorial claasses and facilitating access to study materials. Seminars are conducted to facilitate participative learning. Through classroom tests, necessary feedbacks are provided by teachers to improve their performance. Need-based field studies, laboratory works and project works are conducted for enhancing learning experience of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools were used by teachers for effective teachinglearning process. Smart classroom is used for effective teaching learning process.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

53

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

715

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has formed an examination cell consisting of five teachers and one non-teaching staff. The cell centrally conducts the internal assessment. Preparation of question paper, evaluation of answer scripts, timely conduct of exam, publication of results and uploading of the marks etc. are effectively monitored with the involvement of senior faculties of each teaching department under the guidance of Heads of the department. The grievances of students related to internal examination is forwarded by the teaching departments to the Principal which are cosidered for redressal. Separate examination is conducted for students remaining absent in the internal examination on genuine grounds. On the whole, the mechanism of institutional assessment is transparent and error-free.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examination related grievances are dealt with promptly. The HODs and examination cell are instructed to conduct special examinations whereever necessary and take up follow up measures, specially for such students who are deputed to the university or other universities representing either the college or university in the inter-college or inter-university sports and games, NCC as well as literary and cultural meet. Besides, due consideration for holding special examinations is made for students who fail to appear their internal examinations on genuine medical ground. As per the University Guidelines students who fail to appear in the Internal examination are allowed one more chance. However, there is no provision to reappear for Improvement. On the whole, the college follows an effective mechanism in this regard. Hence, it is transparent, time-bound and efficient.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As an affiliated college the institution has no autonomy in designing course curriculum. The learning outcomes, programme outcomes and course outcomes are stated in the syllabus prescribed by Sambalpur University and displayed in the website. All the teachers are aware of course outcomes and they communicate these to their students during the introductory classes. Programme outcomes are also shared to the students during the induction programme at the beginning of the session. To bring uniformity Odisha State Higher Education Council set up by the state Govt. has designed and implemented the state model syllabus for all the UG

programmes under CBCS. The Programme Outcome is commuicated to the students during Induction Programme whereas Course Outcomes are discussed in the welcome meeting organized by the Honours departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes and course outcomes are time to time reviewed in the meetings of the staff council, HODs and IQAC through academic performance of the students and through interaction with the students in tutorial and proctorial classes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

185

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1VhlVv1vtoH22YLQA6k9u8i9aipoV Ike1WQ6wpm1HLEo/edit#responses

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.24

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Numerous extension activities were being carried out by the NSS, NCC and YRC wings of the college in order to instill in the students a sense of social responsibility and to gain direct knowledge about the challenges faced by the communities. The NSS wings of the college have adopted 03 (Three) peripheral villages, namely, Singhanpur, Barikel and Charpali wherein they conduct survey and awareness camps every year. The activities of the volunteers in community development have been highly appreciated by the villagers. Organization of Voluntary Blood Donation camp by YRC unit is a regular event of the college. In appreciaton of this the college has been awarded by the State Blood Transfusion Council of Govt. of Odisha. The students and staff of the college take up plantation work in the college premises and create awareness for plantation by distribution of free saplings in the community in the month of July every year. In addition to this, the NCC, NSS and YRC wings of the college have carried out activities such as cleaning of community pond, cleaning of premises of Subdivisional Hospital, Road safety awareness, awareness on drug abuse and plastic hazards, AIDS awareness etc.

05-09-2025 11:39:04

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`7168`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`1`

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`1`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

To cater the needs of the students the college has 31 classrooms, 8 science laboratories, one computer laboratory equipped with 39 no. of computers, one research laboratory, 7 smart class rooms, one seminar hall, library with reading rooms, playground, two hostels each for boys and girls, staff common room, boys' common room, girls' common room with toilets and drinking water facilities, one canteen, botanical garden and WiFi system for e-learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution covers an area of 27.4 acres of land which includes a playground measuring an area of 4.5 acres. Sports and games are regularly held on the playground since the establishment of the college. Adequate facilities exist for both indoor and outdoor games and sports activities. Inside the college campus there is a badminton court and a volley ball court. Boys' common room and girls' common room are used for indoor games while the playground is used for outdoor games. Besides, there are two drama pendals for holding

cultural programmes and dramatic activities. The Govt. of Odisha has been pleased to construct an Indoor Stadium over the college land with the facilities for badminton, table tennis, gymnasium and yoga. At present the construction of the indoor stadium has been completed and being used by the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

833.05835

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Every year the college library is enriched with new books which include text books as well as reference books. At present the library houses 32181 no of text books, 1617 no of reference books and 13 no of periodic journals. The library has been equipped with the digital platform e-Granthalaya developed by NIC, Govt. of India.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.62724

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The operating system, application software and anti-virus software of the computers are updated time to time.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.43919

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance of physical, academic and support facilities is headed by one of the senior staff members of the concerned department who is responsible for the overall maintenance, stock keeping and proper utilization of the facilities.

However, each department has a committee headed by the principal to decide on purchase, procurement and other policy matters. The committees sit normally at the beginning of the session to discuss the activities of the support facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1805

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills — A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

560

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

560

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student — A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

63

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

81

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a students' union which is constituted by nominated students' representatives. The executive body of the students' union consists of President, Vice-president, General Secretary, Asst. General Secretary and class representatives. Besides the union, other associations / societies such as Athletic Association, Dramatic Association, Odia Sahitya Sansad, English society, Science society, Commerce society, Students' Common Room, Day Scholar Association etc. have their nominated secretaries and representatives. One student member is also nominated to the IQAC executive committee of the college. Each department has seminar secretary who plays a lead role in coordination and conduct of seminar activities of the department. These students' representatives not only participate and execute their duties and responsibility in the functioning of the college but also contribute significantly in the democratic process. In this process they learn democratic values and leadership qualities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

950

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt of Odisha launched a digital platfom "Mo College" to connect the alumni with their alma mater. The alumni of the institution register themselves digitally and the list of registered alumni is available in the portal. Noted Alumni from India and abroad often visit the college to interact with the students, to share their expertise and success stories and for career counselling.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institutional mission i.e. Promotion of Higher Education in the socio-economically backward sub- division has been the prime goal of the Governing Body of the College since its inception. The college has a traditional practice of participative management. The Principal acts as the ex-officio Secretary of the GB. Besides the GB is represented by two senior faculty members including one woman and one member of the non-teaching staff. The GB of the college takes major decisions such as infrastructural development, introduction of new courses, appointment of adhoc employees, finalization of fee structure for the smooth management of the college. The day-to-day activities of the college is managed by the Principal through the Heads of the Departments and various sub-committees such as admission, examination, construction, purchase, residential committee etc. The members of the sub-committees are nominated by the Principal at the beginning of the academic session. For the realization of the mission of the institution, the GB, the Principal and the staff members work together as a team. The staff council comprising all the faculties meets periodically and takes decisions relating to academic matters. The Governing Body has decided to keep the fee amount collected from the students as low as possible in order to provide access to higher education to all sections of the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the practice of decentralization and participative management under the leadership of the principal since its inception. Several committees are formed for the successful execution of the strategies and activities under the supervision of a Steering Committee.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The proctorial system is successfully implemented with a view to monitor the academic progress of the student. It makes provision for face to face interaction between student and proctor. It is an integrated system of mentoring, counselling and grievance redressal with focus on regular monitoring of the progress of the students taking into account their strength and weaknesses. Besides the academic progress, their socio-economic condition is also recorded for reference.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

"Just and Proper Management of the College" has been a part of the vision of the institution since its inception. The institution also believes in decentralization and participative management. The college follows bottom-to-top approach for implementation of plans and proposals. The different committees initiate the planning which is put forth by the ex-officio Secretary-cum-Principal before the managing committee for approval. The institution strictly adheres to the guidelines of Sambalpur University, UGC and the Department of Higher Education, Govt. of Odisha with regard to appointment and service rules. The smooth functioning of the institution without any blemishes for the last 59 years is a testimony to the effective and efficient administrative

set up of the college.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Most of the members of the teaching and non-teaching staff are paid their salary and other allowances by the state govt. and they avail various welfare schemes as applicable to state govt. employees such as pension scheme, group insurance scheme, gratuity, payment towards obsequies, study leave, maternity leave etc. However, other employees appointed by the GB avail of various welfare schemes such as Festival advance, EPF contribution by the management and residential facility. The Staff Association also takes up various welfare measures for both the teaching and non-teaching employees of the college. Wherever needed financial aid is provided for medical treatment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows Performance appraisal system for teaching and non-teaching staff as per the guidelines of the Govt. Each employee furnishes the relevant information in the

prescribed format (Performance Appraisal Report (PAR)) at the end of the each academic session. The Principal-cum-Secretary GB acts as the reporting officer and submits the PAR to the counter signing officer with his comments and transmits to the Government. In case of any adverse remarks by the reporting / countersigning officer the same is communicated to the concerned employee for compliance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At the end of every financial year, financial transactions are audited by the external auditors appointed by the govt. The objections raised by the auditors are complied with before the Local Fund Audit. The routine- internal audit is conducted by the Accounts Bursar appointed by the Principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.89

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Non-Govt. Aided College, the salary component of the staff is received from the state govt in the form of Grant-inAid. For the purpose of institutional development the institution generates funds mainly from the students in the form of development fees. However, the managing committee has decided to keep the development fees affordable for all considering the socio-economic condition of the region. Therefore, the institution attemps to generate funds from external sources for infrastructure development. The college has received grants from RUSA, WODC, MP LAD, MLA LAD and State Govt. during the last five years. Alumni contribution also forms a part for organization of major functions and events. Annual budget is prepared at the beginning of the financial year keeping in view with the optimal utilization of funds and it is approved by the Governing Body. Various committees such as purchase committee, construction committee, library committee constituted by the college scrutinize and recommend the purchase of articles. Internal Audit of accounts is done every year by a committee constituted by the Principal. Routine yearly external audit is carried out by the Chartered Accountants appointed by the Govt.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As a result of IQAC initiatives, proctorial system introduced in 2018 has been successfully implemented and institutionalised. It aims at face to face interaction between student and proctor. It is an integrated system of mentoring and counselling which focuses on regular monitoring of the progress of the students taking into account their strength and weaknesses. Besides the academic progress, their socio-economic background is also recorded for reference. IQAC meetings are held periodically to effectively chalk out quality assurance strategies. Due to the pandemic situation online classes were held and Wi-Fi facility was made available to the teachers to facilitate teaching learning process. Future plan of action is also chalked out keeping in view the emerging needs of the college. The institution has the tradition of felicitating talented students, alumni, noted personalities of the region in recognition of their outstanding achievements in various fields such as literature, culture and performing art, sports and games, agriculture, health, education and environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching Learning process and learning outcomes are reviewed by IQAC. Appropriate measures are taken for improvement of various activities. The incremental improvement in students' performance is recorded in a register designed by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. The second women's hostel inside the college campus is made functional with an intake capacity of 60.

2. Round the clock water supply is ensured in the common room of girls.

3. Girls are encouraged to participate in curricular and extracurricular activities. Their considerably larger participation in literary, cultural and sports activities is an indication of gender equity.

4. Self-defence for girls is conducted.

5. 21 SW cadets are enrolled for NCC training.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college doesn't generate any toxic waste detrimental to the environment. The major waste generated in the college are organic in nature. Biocomposting of organic solid waste is done for producing manure for use in the college garden. E-waste is handed over to the NAC as the institution has no means of its own for disposal of the same.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution promotes congenial inclusive environment as students belonging to different religious communities and socio-economic strata peacefully participate in academic curricular and extra curricular activities. There is no discrimination of any kind on communal or socio-economic basis. The NCC Unit of the college works for the promotion of its motto "Unity and Discipline".

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes up several activities to inculcate values in the students to be responsible citizens. Various days of national importance such as National Youth Day, Republic Day, Independence Day, National Voters Day, World AIDS Day, National Mathematics Day etc. are observed with the objective of instilling in the students a sense of patriotism to be responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national and international commemorative days and festivals such as independence day, republic day, national voters day, world AIDS day and Vanamahotsava etc.Events such as voluntary blood donation and plantation, AIDS awareness, NSS, NCC, YRC activities are organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1 Title - EXAMINATION MANAGEMENT The objective is to monitor students' progress and to develop the spirit of self-confidence. Smooth and fair conduct of examinations is a unique practice of this institution which occupies a coveted place in the academic map of the state. This college has been chosen as nodal centre for holding examinations, evaluation and for deputing squad and observers to supervise conduct of University examination. Preference for admission into the college indicates the success of this institution. The college encounters problem due to the neibouring colleges which resort to unfair means.

Best Practice - 2 Title - MAINTENANCE OF GREEN AND ECOFRIENDLY CAMPUS To realize the importance of eco-friendly environment and sensitise the people about a congenial environment conducive to learning. Urban plantation has been taken up effectively. A mango orchard has been developed. The college garden enriched with some medicinal herbs and plants indigenous to Gandhamardan range is maintained. Bio composting of organic solid waste is done for producing manure for use in the college garden.

The college has been awarded as the best performing educational institution for outstanding performance in plantation and afforestation. Resource crunch in fencing and watch and ward is matter of concern.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has succeeded in its vision of promoting the cause of higher education in a socio-economically backward region of the state. It has earned name and fame for its disciplined academic ambiance and fair examination system and there by it has become one of the most coveted colleges of western Odisha. Anchal College, Padampur is a Brand-name in Sambalpur University.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To encourage each department to organise seminars, workshops and field study.

2. To organise National Seminars on emerging issues.

3. To make the college campus free WiFi zone.

4. To install CCTV in both the ladies hostel.

5. To take up massive plantation programme involving students volunteers.

6. To undertake construction of multipurpose hall on the new existing conference hall.

7. Provision made for installation of two numbers of Iron Gate at the staircase of Conference Hall and Odia & English Department.

8. Construction of 100 bedded Urban Hostel and 50 bedded Boys' Hostel.